

The Sialkot Chamber of Commerce & Industry Shahrah-e- Aiwan-e- Sanat-o- Tijarat Sialkot

Ref No. SG180114

January 18, 2025

NOTICE OF MEETING

A meeting of the Executive Committee of the Sialkot Chamber of Commerce & Industry will be held on **January 25, 2025 (Saturday) at 11:00 a.m.** at the Sialkot Chamber of Commerce & Industry.

The following will be agenda of the meeting: -

1. Leave of absence.
2. Condolence Resolution.
3. Approval of the minutes of meeting of the Executive Committee held on January 01, 2025.
4. Approval of Statement of Accounts for the month of December 2024.
- 4(A)-Minutes of Meeting Departmental Committee on Accounts and Finance held on January 22, 2025.
5. Approval of minutes of meeting of the Departmental Committee on Post Office/Telecommunication held on January 02, 2025.
6. Approval of minutes of meeting of the Departmental Committee on Industrial Safety & Risk Management held on January 03, 2025.
7. Approval of minutes of meeting of the Departmental Committee on Military Uniform & Badges held on January 08, 2025.
8. Approval of minutes of meeting of the Departmental Committee on Income Tax/ FTR held on January 16, 2025.
- 8(A)- Minutes of meeting of Departmental Committee on Sports Activities held on January 21, 2025.
9. Approval of minutes of meeting with Ms. Saira Agha, Collector of Customs Sialkot, held on December 20, 2024.
10. Approval of the minutes of meeting regarding Sialkot Export Processing Zone held on December 24, 2024.
11. Approval of minutes of meeting with NLC & DP World held on January 10, 2025.
12. Approval of report of seminar on Innovation-Led Productivity Program/Initiatives by NPO and Punjab Job Center by PITB held on January 21, 2025. (To be placed on table)
13. Approval of minutes of meeting of the Departmental Committee on Fairs & Exhibitions & Delegations, held on January 22, 2025. (To be placed on table)
- 13(A)-Minutes of meeting of Departmental Committee on Human Resource held on January 22, 2025.
14. Approval of minutes of meeting of the Departmental Committee on Membership/Bye-Laws held on January 17, 2025. (To be placed on table)
15. Any other point with the permission of the Chair.

Thanking You,

Tariq Mahmood Malik
Secretary-General

Distribution

1. **All Executive Committee Members**
2. **Chairman Departmental Committee on Accounts**
3. **Chairman Departmental Committees on Post Office/Telecommunication**

4. Chairman Departmental Committee on Industrial Safety & Risk Management
5. Chairman Departmental Committee on Military Uniform & Badges
6. Chairman Departmental Committee on Income Tax/ FTR