

# The Sialkot Chamber of Commerce & Industry

## Shahrah-e- Aiwan-e- Sanat-o- Tijarat Sialkot

Ref No. SG230114

January 23, 2024

### **NOTICE OF MEETING**

A meeting of the Executive Committee of the Sialkot Chamber of Commerce & Industry will be held on **January 30, 2024 (Tuesday) at 02.30 p.m.** at Sialkot Chamber of Commerce & Industry.

#### **Following will be agenda of the meeting: -**

1. Leave of absence.
2. Condolence Resolution.
3. Approval of minutes of meeting of the Executive Committee held on December 28, 2023,
4. Approval of Statement of Accounts for the month of December 2023 and approval of Minutes of meeting of the Departmental Committee on Accounts and Finance held on Jan 23, 2024. (To be placed on table).
5. Approval of minutes of two meetings of the Departmental Committee on Sialkot District Affairs held on December 26, 2023 and January 01, 2024. (To be placed on table).
6. Approval of minutes of two meetings for the balloting of trade delegation to Australia held on December 28, 2023, and January 16, 2024.
7. Approval of minutes of meeting of the Departmental Committee on Banking & Finance held on January 16, 2024.
8. Approval of Report of MOU signing ceremony between the Sialkot Chamber, the GC Women University and the other parties held on January 17, 2024. (To be placed on table).
9. Approval of minutes of a joint meeting of the Project Committee on Sialkot Industrial Zone & Export Processing Zone/ Small Industrial Estates held on January 25, 2024. (To be placed on table). The meeting was not held.
10. Approval of Report of meeting on visit of Civil Officers of 34<sup>th</sup> Senior Management Course from NIM Islamabad held on December 27, 2023.
11. Approval of minutes of meeting on visit of Senior Officers of 34<sup>th</sup> Senior Management Course from NIM Peshawar held on January 09, 2024.
12. Approval of Report of Condolence Reference in Remembrance of Haji M. Ashraf of M/s. Hilbro Pvt Ltd held on January 10, 2024.
13. Approval of minutes of meeting of the Departmental Committee on Martial Arts /MMA/Fitness held on January 12, 2024.
14. Approval of minutes of meeting of the Departmental Committee on Employers & Workers/Vendors Disputes held on January 20, 2024. (To be placed on table).
15. Approval of Minutes of meeting with newly inducted trade and investment officers to Pakistani missions abroad held on Jan 24, 2024. (To be placed on table).
16. Approval of minutes of meeting of the Departmental Committee on Membership/Bye-Laws going to be held on January 27, 2024 (To be placed on table).
17. Any other point with the permission of the Chair.

Thanking You,

**Tariq Mahmood Malik**

Secretary General

#### **Distribution**

1. **All Executive Committee Members**
2. **Chairman Departmental Committee on Sialkot District Affairs**
3. **Chairman Departmental Committee on Fairs & Exhibition/Delegations**
4. **Chairman Departmental Committee on Banking & Finance**
5. **Chairman Departmental Committee on Education**