

# The Sialkot Chamber of Commerce & Industry

## Shahrah-e- Aiwan-e- Sanat-o- Tijarat Sialkot

Ref No. SG201214

December 21, 2023

### **NOTICE OF MEETING**

A meeting of the Executive Committee of the Sialkot Chamber of Commerce & Industry will be held on **December 28, 2023 (Thursday) at 12:00 Noon** at Sialkot Chamber of Commerce & Industry.

#### **Following will be agenda of the meeting: -**

1. Leave of absence.
2. Condolence Resolution.
3. Approval of minutes of meeting of the Executive Committee held on November 30, 2023,
4. Approval of Statement of Accounts for the month of November 2023.
5. Approval of minutes of meeting of the Departmental Committee on Sialkot District Affairs held on December 07, 2023.
6. Approval of minutes of meeting of the Departmental Committee on TMA & Excise held on December 12, 2023.
7. Approval of minutes of meeting of the Departmental Committee on Garrison HQ/ Cantonment Board Affairs held on December 20, 2023. (To be placed on table)
8. Approval of minutes of meeting on visit of Mr. Muhammad Ayoub, CEO, GEPCO Gujranwala held on December 07, 2023 (To be placed on table).
9. Approval of Report of Seminar on "ESG-Environment Social and Governance Reporting in Leather Industry held on December 08, 2023.
10. Approval of minutes of meeting of the Departmental Committee on Human Resource held on December 12, 2023.
11. Approval of minutes of meeting on visit of Mr. Ehsan Bhutta, Secretary Industries Punjab held on December 13, 2023 (To be placed on table)
12. Approval of Report of a Refresher and Follow up Session on the PSW system held on December 14, 2023(To be placed on table).
13. Approval of minutes of meeting of the Departmental Committee on Membership/Bye-Laws going to be held on December 26, 2023 (To be placed on table).
14. Any other point with the permission of the Chair.

Thanking You,

**Tariq Mahmood Malik**

Secretary General

#### **Distribution**

1. All Executive Committee Members
2. Chairman Departmental Committee on Sialkot District Affairs
3. Chairman Departmental Committee on TMA & Excise
4. Chairman Departmental Committee on Garrison HQ/Cantonment Board Affairs